

**Jerusalem Mill Historic Village**  
**Donation levels for reserved use of areas within the Village**

	Public	Non-profit	Capacity
<i><b>The Meadow</b> – area between the Forge and the Little Gunpowder Falls including picnic tables and Wheelwright frame 14x14' cement pad under roof</i>	<b>\$850.00</b>	<b>\$500.00</b>	<b>200 people</b>
<i><b>McCourtney's Store Field</b> – field between asphalt parking area and McCourtney's Store</i>	<b>\$750.00</b>	<b>\$400.00</b>	<b>150 people</b>
<i><b>Firepit at Sawmill Area</b> - reserved only for Scouts, 4-H groups, school groups; overnight encampment for these groups contingent upon Park Approval</i>	<b>N/A</b>	<b>\$75 or \$5pp</b>	
<i><b>Any other areas within the Village – please complete Private Event Inquiry through web-site</b></i>			

1. Events can only be scheduled dawn to dusk. All events must be concluded at dusk. All event items and trash must also be removed at that time.
2. Restrooms are available in the Mill on Saturdays and Sundays 1-4pm for small events. Port-a-pots are also available adjacent to the asphalt parking lot. Larger event reservations might require port-a-pots to be brought in by event sponsor.
3. All events are responsible for their own trash removal, parking control and pedestrian safety. All event items including but not limited to tents, tables, chairs, trash receptacles etc are the responsibility of the event organizers.
4. Event Insurance is required and must name The Friends of Jerusalem Mill as an Additional Insured. Eventhelper.com is one of many such providers available on line.
5. Event reservations will receive final approval upon receipt of the donation by Friends of Jerusalem Mill through on-line donation at the website [jerusalemill.org](http://jerusalemill.org) An e-mail will be sent to the Event Organizer confirming the reservation at that time.
6. Reserved for Event signage will be posted on the day of the event at the requested property site. Please have a copy of the confirmation e-mail for the event as evidence of Friends of Jerusalem Mill approval for use.
7. Events are allotted 4 hours. Events must pay \$150 for each additional hour exceeding the 4 hours.
8. No glitter, confetti or balloons are permitted.
9. Please go to [JERUSALEMILL.ORG](http://JERUSALEMILL.ORG) and click on the Reservation link to complete your event questionnaire and submit on-line. A volunteer with Friends of Jerusalem Mill will contact you.
10. All Park Visitors are always welcome and Reserved Private Events will share parking and access to hiking trails and other areas in the village.
11. If alcohol is to be served, an alcohol permit is required. See below for details.
12. Jerusalem Mill Historic Village adheres to all Maryland State Park rules and regulations of use. Specific information about permits, fees and Use Agreements can be obtained from the Park Manager, Gunpowder State Park Headquarters phone 410-592-2897 2813 Jerusalem Road, Kingsville, MD 21087. The Reservable Areas within the Historic Village are non-designated areas per Maryland State Park rules and regulations.

Large corporate or non-profit event organizers that require access to multiple areas in the Village – please complete the Private Event Reservation questionnaire and submit on-line or call 410-877-3560 for information and donation levels.

**Thank you for your interest in Jerusalem Mill and know that your donation supports our programs and funds our on-going restoration work!**